



Finance Committee
 Town of Halifax
 499 Plymouth St.
 Halifax, MA 02338

Meeting Minutes
 Monday, March 24, 2014

	Gordon Andrews	Karen Fava	Margaret (Peg) Fitzgerald	Nikki Newton	Stu Hall	Summer Schmaling	Vacant
Present	✓	✓	✓	✓		✓	

Others in Attendance: Kendra Kelly, Finance Committee Secretary; Sandy Nolan, Town Accountant; Cassandra Hanson, School Committee Chairperson for HES and SL; Kim Roy, Selectman; Julianne Crawford, Resident.

Meeting called to order by Gordon Andrews at 7:15pm

Mail

A memo was received from Charlie Seelig regarding changing the Article A20 for the copy machines to \$1,800.00. He would like to add a third copy machine for the Highway Department. It is of similar age to the ones in the Selectmen's Office and Fire Department and Charlie is unable to get a service contract on them. The source of the appropriation will be the Copy Machine Fund.

A memo from Wage and Personnel was received to inform all boards of their meeting on Tuesday 3/18 at 6:30pm. Gordon mentioned that there may be a joint Fin Comm. / Wage and Personnel meeting on 4/7 to discuss annual raises.

A letter from the Plymouth County Registry of Deeds was received concerning the revenue generated from the CPA surcharges for real estate filings in 2013.

A memo from Charlie Seelig to all boards, committees and departments regarding Articles for the Special Town Meeting was received. The Warrant will be opened on 3/11/14 and closes at 8pm on 3/25. All Articles must be received in the Selectmen's Office no later than that time/date.

Minutes

Nikki Newton made a motion to approve the meeting minutes from 2/10/14. Seconded by Peg Fitzgerald. Karen Fava abstained. Motion passed.

Peg Fitzgerald made a motion to approve the meeting minutes from 2/24/14. Seconded by Karen Fava. Motion passed unanimously.

Peg Fitzgerald made a motion to approve the meeting minutes from 3/3/14. Seconded by Karen Fava. Gordon Andrews abstained. Motion passed.

Open Position on Finance Committee

Halifax Resident Julianne Crawford came in to discuss becoming a member of the Finance Committee.

Peg Fitzgerald made a motion to recommend Julianne Crawford for the vacant seat on the Finance Committee. Seconded by Karen Fava. Motion passed unanimously.

Kendra will contact Pam McSherry for an appointment with the Board of Selectmen and to find out what seat Julianne will be filling so we know if the entire Committee has to attend or just a representative plus the Moderator.

Reserve Fund Transfer

Charlie Seelig submitted a Reserve Fund Transfer in the amount of \$1,000.00 for the CART program for the ATM in May 2014.

Peg Fitzgerald made a motion to approve the transfer for the CART program. Seconded by Karen Fava. Motion passed unanimously.

8:09pm Gordon Andrews made a motion to adjourn to executive session with all the people currently in the room. All members cast a yes vote. Motion passed unanimously.

8:42pm Executive Session adjourned back to the regularly scheduled meeting.

Article 5 Line Items

Line 15 – Peg Fitzgerald made a motion to recommend \$60,000.00 for Data Processing. Seconded by Karen Fava. Motion passed unanimously.

Line 39 – Peg Fitzgerald made a motion to recommend \$67,367.00 for Regulatory Clerical. Seconded by Karen Fava. Motion passed unanimously.

Line 52 – Karen Fava made a motion to recommend \$97,457.00 for Fire Chief Salary. Seconded by Peg Fitzgerald. Motion passed unanimously.

Line 66 – Nikki Newton made a motion to recommend \$2,405.00 for Sealer Weights/Measures Salary. Seconded by Karen Fava. Motion passed unanimously.

Line 75 – Karen Fava made a motion to recommend \$154,000.00 for Vocational Education. Seconded by Peg Fitzgerald. Motion passed unanimously.

Line 76 – Peg Fitzgerald made a motion to recommend \$1,107,919.00 for Special Need Tuitions. Seconded by Karen Fava. Motion passed unanimously.

Line 77 – Peg Fitzgerald made a motion to recommend \$387,887.00 for Special Needs Transportation. Seconded by Karen Fava. Motion passed unanimously.

Line 79 – Gordon Andrews made a motion to recommend \$550,882.00 for Debt Exclusion Budget Silver Lake. Seconded by Peg Fitzgerald. Motion passed unanimously.

Line 102 – Gordon Andrews made a motion to reconsider the line. Seconded by Peg Fitzgerald. Motion passed unanimously. Gordon Andrews made a motion to recommend \$11,000.00 for Water Retirement. Seconded by Peg Fitzgerald. Motion passed unanimously.

Line 120 – Peg Fitzgerald made a motion to recommend \$153,500.00 for Council on Aging Wages. Seconded by Karen Fava. Motion passed unanimously.

Veteran's Budget Discussion

The Veteran's Agent will need about \$10,000.00 for this FY budget. Sandy will be looking for different funding sources to try to stay away from a RFT.

Capital Plan

There is going to be an Article for a new Cemetery mower. It is a large purchase. The Town can spend the interest earned on perpetual care monies and can use that as a partial funding source for the Article. Sandy would recommend spending no more than \$20,000.00 of that interest. She will be updating the Capital items with suggested funding sources for the next meeting.

Upcoming Meetings

3/31/14 – Discuss all remaining lines that have increases and have not been voted yet. Recommendations on all of the Articles so they can be printed in the Warrant.

9:06 pm Stu Hall made a motion to adjourn. Seconded by Gordon Andrews. Motion passed unanimously.

Respectfully Submitted,

Nikki Newton
Corresponding Clerk